



EDUCARTEVENT SAFEGUARDING POLICY

Introduction

At EducArtEvent, we are committed to providing a safe and supportive environment for all individuals, especially children and vulnerable adults, who participate in our activities. We recognise our duty of care and legal responsibility to safeguard the welfare of all participants and take all necessary steps to protect them from harm. This policy outlines our approach to safeguarding in compliance with relevant UK laws and guidance.

Legal Framework

This Safeguarding Policy is guided by the principles set out in the following UK legislation and statutory guidance:

- **Children Act 1989 & 2004**
- **Working Together to Safeguard Children (2018)**
- **The Care Act 2014**
- **The Education Act 2002**
- **Keeping Children Safe in Education (2023)**
- **Safeguarding Vulnerable Groups Act 2006**
- **Data Protection Act 2018 and GDPR**

Purpose

The purpose of this policy is to:

1. Ensure the safety and protection of children and vulnerable adults in our care.
2. Outline the responsibilities of staff, volunteers, and trustees in safeguarding.
3. Provide clear procedures for identifying and reporting safeguarding concerns.

Scope

This policy applies to all EducArtEvent staff, volunteers, trustees, and anyone working on behalf of the charity. It covers all activities, including free weekly English classes, monthly art & craft workshops, and the Ukrainian reading club for children.

Definitions

- **Children:** Individuals under the age of 18.
- **Vulnerable Adults:** Adults at risk of abuse or neglect due to their personal circumstances.
- **Safeguarding:** Protecting individuals' health, well-being, and human rights, ensuring they live free from harm, abuse, and neglect.



Safeguarding Lead

The designated Safeguarding Lead for EducArtEvent is **Yuliia Demianova**. She is responsible for overseeing all safeguarding matters and ensuring this policy is adhered to in all activities. Contact details for Yuliia Demianova can be found at the end of this policy.

Roles and Responsibilities

1. **Trustees:** Trustees have overall responsibility for ensuring that safeguarding measures are in place and implemented across the charity.
2. **Safeguarding Lead:** Yuliia Demianova, as the Safeguarding Lead, will handle all safeguarding issues, train staff and volunteers, and liaise with external agencies when necessary.
3. **Staff and Volunteers:** All staff and volunteers must understand and comply with this policy. They have a duty to report any concerns or disclosures to the Safeguarding Lead immediately.

Code of Conduct

All EducArtEvent staff, volunteers, and trustees are required to:

1. Treat all children and vulnerable adults with respect and dignity.
2. Actively promote an environment where everyone feels safe, valued, and able to express concerns.
3. Avoid any behaviour that could be misinterpreted as inappropriate, including physical contact, verbal communication, and emotional manipulation.
4. Maintain professional boundaries at all times and avoid one-on-one situations unless absolutely necessary.
5. Report all safeguarding concerns immediately to the Safeguarding Lead.

Reporting Procedures

If any staff, volunteer, or trustee has a safeguarding concern or if a child or vulnerable adult discloses abuse, the following steps should be taken:

1. **Immediate Action:** Stay calm, listen carefully, and avoid making assumptions or promises. Reassure the individual that they have done the right thing by speaking up.
2. **Record:** Write down what was said, including details of who was involved, when it happened, and any other relevant information. Avoid asking leading questions.
3. **Report:** Pass the concern to the Safeguarding Lead, Yuliia Demianova, as soon as possible. If she is unavailable, contact the deputy safeguarding lead or the relevant authority.
4. **Action by Safeguarding Lead:** The Safeguarding Lead will assess the concern and, if necessary, make a referral to external authorities such as children's services or the police.



5. **Confidentiality:** All concerns will be handled with strict confidentiality. Information will only be shared on a need-to-know basis, in line with data protection legislation.

Whistleblowing

If a staff member or volunteer has concerns about how a safeguarding issue is being handled within EducArtEvent, they are encouraged to raise these concerns directly with the Safeguarding Lead or the trustees. All whistleblowing concerns will be treated seriously and confidentially.

Training

All staff and volunteers will receive safeguarding training upon joining EducArtEvent and will be required to attend regular refresher training sessions. The Safeguarding Lead will be responsible for ensuring training is up to date and in line with the latest safeguarding guidance.

Safer Recruitment

EducArtEvent is committed to ensuring all staff and volunteers are suitable to work with children and vulnerable adults. This includes:

1. Conducting enhanced Disclosure and Barring Service (DBS) checks for all relevant individuals.
2. Following safe recruitment practices, including interviews, reference checks, and monitoring.
3. Ensuring volunteers and staff undergo safeguarding training before engaging in activities with children or vulnerable adults.

Photography and Social Media

Photographs and videos of children and vulnerable adults will only be taken with proper consent from parents or guardians. These images will be stored securely and will not be shared publicly without permission.

Monitoring and Review

This policy will be reviewed annually by the trustees to ensure it remains effective and in line with legal requirements. Any updates to UK safeguarding laws or guidance will be incorporated promptly.

Contact Information

For any safeguarding concerns or to report an incident, please contact:



EducArtEvent

Making a Difference through Education, Culture and Art

Safeguarding Lead:

Yuliia Demianova

Email: educartevent@gmail.com

This policy was last reviewed on 15 February 2024

By implementing this Safeguarding Policy, EducArtEvent ensures a safe, nurturing environment where children and vulnerable adults can thrive and participate in our activities without fear of harm.